



# Veterans Resource Center Minimum Standards

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## Structure

- Minimum 500 square feet
- ADA Compliant
- Front Desk for intake services
- Computer Lab – Min. of 2 computers and 1 printer
- Study Area
- 2 Private rooms for counseling and certifying
- Designated signage
- Lounge area

## Services

- Financial Aid Assistance (Required for schools participating in Principles of Excellence)
- Veteran specific tutoring
- Peer to peer mentoring
- Text book loan program and/or book voucher program
- Mental health services for veteran on campus (may include outside organizations)
- Bridge to external services (housing, food etc....)
- Coordination with other campus-based programs like, DSPS, Financial Aid, Health Center, SSSP, Student Equity, etc.

## Staffing

- 1 full-time School Certifying Official (SCO) per 200 certifications/annually (per VA Administration recommendation)
- 1 Dedicated/Coordinator with a minimum of 300 certifications/annually (separate position from SCO)
- 1 full-time equivalent Counselor with veteran specific training
- VA Work Study Students – To support program operations